



SHRI RAWATPURA SARKAR

INSTITUTE OF NURSING (SHAHDOL/MANDALA)

WALK - IN INTERVIEW

REQUIREMENT FOR NURSING INSTITUTES

- PRINCIPAL
- VICE PRINCIPAL
- PROFESSOR
- ASSOCIATE PROFESSOR
- ASSISTANT PROFESSOR
- LECTURER
- CLINICAL INSTRUCTOR/TUTOR

(AS PER INC NORMS & VALID MP NURSING COUNCIL REGISTRATION)



* INTERESTED CANDIDATES ARE INVITED TO VISIT OUR CAMPUS WITH THERE UPDATED RESUME & DOCUMENTS

📍 SHAHDOL 📍

Rewa Road, Near Sohagpur Police
Station, Shahdol
Mob : 7024233112

Date : 09/10/2024 Wednesday

📍 MANDLA 📍

Near Amal Jyoti School, Baheliya Tola
Maharajpur Mandla M.P.
Mob : 7222910484

Date : 10/10/2024 Thursday

FOR MORE DETAILS CALL AT : 7222910410 | EMAIL : hr@srgoi.org

Roles and Responsibilities -Nursing Faculty

Principal – (Nursing)

Job description

A Principal at a Nursing college plays a key leadership role, responsible for the academic and administrative management of the institution. The job profile typically includes the following:

Key Responsibilities:

Leadership and Vision:

Provide strategic direction and vision for the institution's growth and development.
Foster a culture of innovation, academic excellence, and professional integrity.

Academic Management:

Oversee curriculum development, research initiatives, and academic policies.
Ensure high standards of education in related nursing disciplines.
Promote faculty development through workshops, seminars, and training programs.

Administration:

Manage day-to-day operations of the college, including admissions, examinations, and infrastructure maintenance.
Liaise with regulatory bodies such as INC, University AFRC & Nursing Council to ensure compliance and accreditation.
Coordinate with university authorities for affiliations, exams, and policy implementation.

Financial Management:

Prepare and manage the college's budget, ensuring proper allocation of resources.
Identify and secure funding for college initiatives, such as research projects, infrastructure development, and scholarships.

Faculty and Staff Supervision:

Lead recruitment, evaluation, and retention of faculty and non-teaching staff.
Ensure effective communication and collaboration among departments.

Student Development:

Focus on student welfare, career counseling, and placement activities.
Encourage extracurricular activities, internships, and industry collaborations.

Industry and Alumni Relations:

Establish and strengthen partnerships with industries for placements, internships, and collaborative projects.
Maintain strong relationships with alumni to enhance the institution's reputation and funding opportunities.

Compliance and Governance:

Ensure adherence to rules and regulations set by governing bodies and maintain college discipline.

Implement policies for anti-ragging, gender equality, and other ethical concerns.

Vice Principal/Professor - (Nursing)

Responsibilities:

- Teach and mentor nursing students in concerned nursing department.
- Develop and deliver lectures, seminars, and clinical training sessions.
- Conduct and publish research in concerned nursing department.
- Supervise student research projects and clinical practice.
- Participate in curriculum development and review.

- Provide academic advising and support to students.
- Stay updated with advancements in concerned nursing department.
- Collaborate with colleagues on departmental and institutional initiatives.
- Conduct of periodical and terminal tests.
- Regular visits to the hospital wards and departments and other practice fields.

Associate Professor /Assistant Professor – (Nursing)

Roles & Responsibilities:

- Teach a range of courses in the department, at both the undergraduate and graduate levels
- Conduct original research in the field and publish findings in academic journals and at conferences
- Participate in department and university-wide committees, such as curriculum committees and search committees
- Pursue external funding opportunities to support research and teaching activities
- Engage in professional development activities to stay current in the field and enhance teaching skills
- Advise mentor students and junior faculty members
- A commitment to continued professional development and growth
- Teaching of all nursing subjects with assistance from other members of the staff
- Regular visits to the hospital wards and departments and other practice fields.
- Provide Master & Clinical Rotation for Academic and Clinical Activities

Lecturer/Tutor - Nursing

Responsibilities:

- Teaching Planning of the teaching programme including an orientation programme in consultation with the Principal/Vice Principal
- Planning for student's practical experience, ward assignments and vacations in consultation with the Principal/Vice Principal.
- Preparation for classes and demonstrations, displays of educational material on notice board.

- Guidance to students in methods of study and use of reference books and library, Individual
- Attention to students when necessary, including individual assignments. Organization of seminars, panel discussion, debates etc.
- Ensuring that students who go in for examination fulfil all requirements.
- Regular visits to the hospital wards and departments and other practice fields.
- Records of students

The following records are maintained:

Register of attendance at classes, demonstrations, visits, etc. Record of practical experience.

Marks of terminal tests and examinations. Leave account of students. Records of classes given by another teacher. Health Records. Permanent/cumulative record of students.

- Categories of Documents under the control of College
- Periodical visits to students' rooms to make sure that they practice personal hygiene.
- Organizing recreational and social programmes.
- Any other duty that may be assigned to her from time to time relating to nursing education